

September 10, 2026
Downtown Development Authority
Village of Bellevue – Meeting Minutes

Chairperson C. Carpenter called the Bellevue Downtown Development Authority meeting to order at 8:02 a.m.

Roll Call:

Present: C. Carpenter, K. Sparks, M. Bartzen, L. Pfister, N. Roberts, M. Smith, M. Sparks, T. Angus

Absent:

C. Carpenter moved to approve the minutes from the August 13, 2026, meeting, seconded by K. Sparks. Motion carried.

First on the agenda was discussing the downtown flowerpots. The new smaller pots have been delivered. The board decided to use a local school fundraiser to purchase red and white mums in Bellevue Schools' colors. The money for this fundraiser is due September 16th, and the mums will be delivered on September 24th. Mary Bartzen will organize purchasing and picking up mums from the fundraiser. The board would like the flowerpots to be out on the sidewalks and filled a day or two before the mums are delivered. M. Bartzen will work on an overhead view map of downtown to show Jake where the pots need to go. A few board volunteers will plant mums in pots on the 25th. C. Carpenter will make a FB post about the new flowerpots and a "thank you" to Jake and the Hardware store for their donation and help.

Façade grant was next on the agenda. Two businesses have shown interest, but there are no applicants at this point. The deadline is September 30th. C. Carpenter will put a FB post out reminding everyone about the grant.

The board discussed plans for Halloween in the Park. C. Carpenter confirmed with HS to get volunteers for the event like last year. M. Smith confirmed that North End is booked for restroom use during the event. Also, Kickn Kurbz food truck and Dan Dan the Ice Cream Man are also confirmed. The board would like to ensure there are advertisements for Light Up the Vue and the Christmas Parade at Halloween. C. Carpenter will post all events on FB, and flyers will be handed out at Halloween in the Park.

Improvements to Washington Park were discussed. N. Roberts mentioned that DPW did confirm they could remove the broken teeter totter and move the Little Tykes equipment to make room for a new piece of equipment. M. Bartzen will reach out to a playground company rep. about coming out and measuring the area and giving the board recommendations for equipment and pricing.

J. Whitcomb has resigned from his seat on the board. This leaves one DDA board position vacant. The board received two applications in August. The second applicant is Vicki Madry. The board approved adding her to the DDA board, and it will now go to the council for approval.

Last on the agenda was an anonymous letter sent to the president of Independent Bank requesting that the downtown speakers be turned off. The board members read the letter, but decided there wasn't much they could do since it was anonymous.

K. Sparks moved to adjourn the meeting at 8:54 a.m., seconded by M. Sparks. Motion carried.