

May 4, 2023  
Downtown Development Authority  
Village of Bellevue - Meeting Minutes

The meeting of the Bellevue Downtown Development Authority was called to order at 2:11 p.m. by Chairperson Carpenter.

Roll Call:

Present: C. Carpenter, K. Sparks, N. Roberts, M. Pennington,  
Absent: H. McMillon, K. Travis, S. Denton

K. Travis took her seat at 2:12 p.m.

N. Roberts moved to approve the minutes from the April 6, 2023 meeting, seconded by M. Pennington. Motion Carried.

The extra brackets for the Street Banners are finished and the new signs are already up. There is a need for an additional banner. K. Travis made a motion to purchase an additional banner, seconded by K. Sparks. Motion Carried.

The last few items were discussed regarding the Farmer's Market. There was a request for non-homemade items to be allowed at the park during the Farmer's Market time. This request was not approved as the items would not be covered under the Village's insurance for a Farmer's Market. Opening and Closing shifts have been signed up through the month of May and the first Thursday in June. June dates will need to be discussed at the next meeting.

It was agreed by all members that the Administration Day Phone Throw will be canceled for future years as participation in the event has been lacking for the last couple of years.

The new Facade Grant Program was discussed in detail. The board reviewed the application and guidelines making a few updates and recommendations. C. Carpenter will update these items for the next meeting.

C. Carpenter will make a DDA email that will be monitored by K. Sparks. This will allow the board to help with the facade grant program applications along with other contests throughout the year rather than everything running through the village email address.

The board has 2 vacant seats open. K. Travis made a motion to add Mary Bartzen to the board, seconded by M. Pennington. N. Roberts will take this motion to the council for final approval.

K. Travis moved to adjourn the meeting at 3:07 pm, seconded by M. Pennington. Motion Carried.