

February 20, 2025
Downtown Development Authority
Village of Bellevue – Meeting Minutes

The Bellevue Downtown Development Authority meeting was called to order at 8:01 a.m. by Chairperson C. Carpenter.

Roll Call:

Present: M. Smith, N. Roberts, K. Sparks, C. Carpenter, M. Pennington

Absent: L. Pfiester, M. Bartzen, J. Whitcomb

C. Carpenter moved to approve the minutes from the January 9, 2025 meeting seconded by N. Roberts. Motion carried.

First on the agenda is removing the Christmas lights from the tree in the park. At the January meeting, J. Whitcomb mentioned Baker taking them down when they had a lift rented for a job site. Since J. Whitcomb was not at the meeting, C. Carpenter will email to confirm with J. Whitcomb.

Further discussion was had about the sound system. After having Red Letter come to Bellevue and review the layout, they gave us a new total of \$39,950.00. We are still seeking clarification on whether that is with two extra speakers in the park. It was confirmed that no trenching was needed and that all wiring would be done overhead. K. Sparks motioned to approve the new price of \$39,950 for the speaker system to be purchased, seconded by C. Carpenter.

The Façade map update was reviewed. N. Roberts confirmed that she updated the list of businesses qualified for the Grant. C. Carpenter reviewed and replaced the wording inside the Grant application. We need to follow up with M. Bartzen on where she is with the physical map of the revised area.

A Community Calendar was again reviewed to see if we had enough information to make a calendar happen. N. Roberts mentioned that K. Lang had emailed the Village requesting a meeting with the Village, Township, Bellevue Schools, and DDA to discuss all community events and how we can work together on these events. C. Carpenter will post an FB post to see if there is any interest in holding the meeting.

M. Bartzen has made up some templates to post on Facebook reoccurring about the DDA. C. Carpenter will get with M. Bartzen on who will post these and handle Facebook going forward.

K. Sparks moved to adjourn the meeting at 8:27 a.m., seconded by C. Carpenter. Motion carried.