

September 7, 2022
Downtown Development Authority
Village of Bellevue
Meeting Minutes

The meeting of the Bellevue Downtown Development Authority was called to order at 10:05 a.m. by Chairperson Carpenter.

Roll Call:

Present: C. Carpenter, K. Sparks, K. Travis, R. McKillop, N. Roberts

Absent: J. Lambka, S. Denton

N. Roberts moved to approve the minutes from the June 1, 2022 meeting and Minutes from the August 23, 2022 Special Meeting, seconded by R. McKillop. Motion Carried.

K. Travis moved to purchase 5 banners of both designs in a 17 x 36 size for total of 10 street banners, seconded by R. McKillop. Motion Carried. C Carpenter will update the one design with a black background instead of Red.

The Events Calendar was discussed. Everyone liked the presented design and wants to move forward with it. C. Carpenter will update with Oct – Jan dates. All board members should email her any dates they think should be represented on the calendar.

N. Roberts moved to select April 22, 2023 for our first Side By Side Festival. Details of the event will be discussed at future meetings.

The Farmer's Market was pushed to next meeting. N. Roberts will work on a sample contract. K. Travis moved to place vendor pricing at \$100 a season and \$10 a day, seconded by N. Roberts. Motion Carried.

The Halloween event briefly discussed. K. Sparks moved to have the DDA purchase the second bike for the event, seconded by K. Travis. Motion Carried. All other items are in line for the event to take place.

The Christmas Parade was briefly discussed. C. Carpenter still needs to reach out to Dan Smith about Santa. She will report back at the October meeting.

The HS Reality Check Event was discussed. It was agreed that the event should be geared towards Juniors and Seniors. K. Sparks was going to discuss with Lisa Redmer to get her input and suggestions.

We now have two vacant board seats. K. Sparks moved to vote Michelle Pennington into one of the vacant seats, seconded by R. McKillop. Motion Carried. N. Roberts will take the suggestion to the Village Council at the September 13th meeting. R. McKillop will check with Jamie at Boondocks about the second vacant seat.

N. Roberts moved to switch our meeting date/time to the first Thursday of the month at 2pm, seconded by K. Sparks. Motion Carried. This makes our October meeting, October 6th at 2pm.

The State Champ Signs was placed in the holding area, but R. McKillop will reach out to Kevin Caro to see if she can get any additional information from him.

K. Travis moved to adjourn the meeting at 10:49pm, seconded by N. Roberts. Motion Carried.