

March 13, 2025
Downtown Development Authority
Village of Bellevue – Meeting Minutes

The Bellevue Downtown Development Authority meeting was called to order at 8:00 a.m. by Chairperson C. Carpenter.

Roll Call:

Present: M. Smith, N. Roberts, K. Sparks, C. Carpenter, M. Pennington, J. Whitcomb

Absent: L. Pfiester, M. Bartzen (8:06) ,

C. Carpenter moved to approve the minutes from the February 20, 2025 meeting seconded by N. Roberts. Motion carried.

First on the agenda is the removal of the Christmas lights from the tree in the Park. J. Whitcomb has volunteered to help schedule the lift rental and will get volunteers to help with the removal. J. Whitcomb will investigate a different lift used for putting up lights. The DDA will pay for the lift. K. Sparks moved to approve to pay Jason Whitcomb \$850 for lift rental to remove Christmas Lights, seconded by M. Pennington. Motion carried

Further discussion was had about the sound system. N. Roberts contacted Red Letter about the extra speakers in the park. The new estimate, including the 2 extra speakers for the park, is \$41,425.00. K. Sparks moved to approve paying Red Letter \$41,425.00 for the sound system, seconded by C. Carpenter. Motioned carried. It was also discussed having a contract typed up to have signed when local events will be using the sound equipment during events. N. Roberts will investigate what that contract should include.

The Façade Grant updates were reviewed to include the map of qualifying area businesses. M. Bartzen was working on the map but found that the area was too large to fit on the paper, and the numbering of businesses was too small to read. It was discussed to possibly do an outline map and list of addresses on the side for reference. C. Carpenter will post on FB that new applications are being accepted.

There will be a Round Table discussion for the Village, Township, Fire Board, DDA, and school to ensure all parties are on the same page. The meeting is being held March 19 at 6:00 in the Elementary Library. This may help getting the idea of a Community Calendar out to other groups. We do know that the Car show will only be one day, and that will be Saturday, July 12. We also confirmed that the Tractor Show will be the second weekend of August, as it has been in past years.

The Reality Checkup at the High School has been removed from the holding area as they are holding other events for the students.

C. Carpenter moved to adjourn the meeting at 8:30 a.m., seconded by M. Smith. Motion carried.